

RenoProof

Quote clarity before you sign

10 Questions To Ask Before Signing A Renovation Quote

Use these questions to help clarify what is included, excluded and worth confirming in writing before you sign or pay a deposit.

1. What exactly is included in the quoted price?

Ask the contractor to confirm the work, materials, labour, preparation, removal and clean-up included in the price.

2. What is specifically excluded from this quote?

Exclusions can become variations later. Ask for the exclusions to be written clearly.

3. Are there any allowances, provisional sums or prime cost items?

Allowances can change the final cost. Ask what amount has been allowed and what happens if the chosen item costs more.

4. Who supplies the fixtures, fittings, materials or finishes?

Confirm whether the contractor supplies these items or whether you need to purchase them separately.

5. Are brands, product ranges and finish levels clearly specified?

A quote that says "standard fittings" or "selected tiles" may need more detail before you compare or commit.

6. What payment stages apply and what triggers each payment?

Ask whether payment stages are linked to clear milestones, delivery of materials, completion of stages or fixed dates.

7. What is the expected start date and completion timeframe?

Confirm the expected timeline and what may affect the start or finish date.

8. How will variations or unexpected issues be priced and approved?

Ask whether extra work must be approved in writing before it proceeds.

9. What warranties, insurances or licence details are relevant?

Ask the contractor to provide relevant documentation where applicable.

10. Can you confirm all clarifications in writing before I sign?

Written clarification helps prevent confusion later. Ask for any verbal explanation to be added to the quote, contract or email trail.

Quick note template

Hi [Contractor Name],

Before I sign or pay a deposit, could you please confirm the following in writing:

1. [Question one]
2. [Question two]
3. [Question three]

Thanks, I just want to make sure I understand what is included, excluded and how any unclear items will be handled.

Want RenoProof to organise your quote?

Upload one renovation quote and receive a plain-English Quote Clarity Report showing what appears included, excluded, unclear and worth confirming before you commit. Visit renoproof.com.au to start.

Important: This guide is general information only. It is not building, legal, financial, design, engineering, quantity surveying, contract administration or contractor-selection advice.